



## **Documents Required**

### **Section #1: These documents are required with the application submission to be placed on our waitlist:**

1. Completed application in its entirety – **No Blank Sections**
  - Complete any financial sections with “0” if it does not apply to the applicant
  - Any non-financial info that does not apply to the applicant please fill in N/A
2. Social Security Award Letter for the current year
3. Copy of Picture ID, Driver’s License, State ID, Passport, Or Department of Defense ID Card
4. Bank Statements – Checking, Savings, CD’s, stocks, bonds, annuities, private insurance, IRA, 401K, Mutual Funds, Mortgage/Reverse Mortgage Statements, etc.
5. Copy of most recent tax returns if filed within the last 2 years (if applicable)
6. Copy of life insurance policy/policies.

**Proof of Power of Attorney, Financial/Durable Power of Attorney for Healthcare, Guardianship Documents, Living Will if signing on behalf of applicant.**

### **Section #2: Other documents that are necessary prior to move-in:**

1. Application fee submitted in form of check made out for \$200.00 to Franklin Court Assisted Living
2. **US Citizens:** Copy of Birth Certificate; or Baptismal record before age 5 (if no birth certificate is available)
3. **Non-US Citizens** - Proof of Naturalization or legal residency status if not born a US citizen
4. Copy of all Health Insurance Cards -Medicare A/B/D and Medicaid Card
5. Copy of Social Security Card
6. Copy of funeral contract – (Must have an *irrevocable burial* contract to qualify for Medicaid waiver) If applicable
7. Physicians Clearance Packet including Flu & Vaccination records

### **Section #3: Documents required at the time of the Lease signing:**

1. Documentation providing proof that any belongings moving into Franklin Court Assisted Living have been examined and cleared of bed bugs and other infestations by a pest control company.
2. A check or money order for the first month’s pro-rated rent payable to Franklin Court Assisted Living
3. A \$450.00 check or money order for Security Deposit payable to Franklin Court Assisted Living

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***Managed by East Bay Community Development Corporation***